



Lowry Hill East Neighborhood Association
Wednesday, July 18th, 2018
6:30pm-8:30pm
2909 Hennepin Ave S

Board Members Present:

Katlyn Flannery
Alicia Gibson
Joe Huber
Katie Jones
Bernadette Knaeble
Joe Knaeble
Patty O'Keefe
Rachel Usher
Karlee Weinmann
Dana Allison*

Board Members Absent:

Alexandra Bowen

Staff Members Present:

Paul Shanafelt, executive director
Scott Melamed, contract outreach coordinator

Members Present:

Sara Flannery
Saralyn Romanishan
Colette Baumgardner
Kathy Kullberg

Others Present:

Loner Blue - north Mpls resident
Tina Erasmus - Ward 10 office
D'Ana Pennington - Ward 10 office

Meeting Agenda:

- Call to Order & Welcome - Katie Jones
- Approval of June Meeting Minutes
Motion to approve minutes passes unanimously.
- Approval of Agenda
 - Amendment: Greenway Coalition Update at end
Motion to approve agenda passes unanimously.
- President's Report - Katie Jones
 - Election for vacant board seat: Dana Allison

Dana Alison is voted to the board by unanimous acclamation*

- November board meeting date change:
Motion to move to the November meeting to Wednesday, November 28 passes unanimously.

- committee liaisons - Social and History
 - Environment: Flannery
 - Community Life & Safety: Gibson
 - History: Usher
 - Planning & Zoning: Huber
 - Social: Allison
 - Finance: Huber
 - Renters Liaison: O'Keefe
- Board committee commitments
 - B. Knaeble: Environment
 - O'Keefe: Community Life & Safety
 - Weinmann: Finance
 - J. Knaeble: Environment
 - Gibson: Community Life & Safety
 - Allison: Social
 - Usher: History
 - Huber: Z&P, Finance
 - Jones: Environment
 - Bowen: absent
- VP Report - Bernadette Knaeble
 - Motion E: letter to MPRB regarding Southwest Service Area Master Plan (SWSAMP)

Motion to adopt the previously submitted draft feedback letter passes unanimously with the some feedback to be adopted passes.

- CRC board training
 - B. Knable and Shanafelt met with Elise Chambers at the Conflict Resolution Center. The discussion focused on elevating discourse, developing trust, working through conflict as a way of working on a code of conduct. CRC strongly suggests going through a theory of change workshopping: pinpointing mission and goals and then work backwards to identify what behavior and procedures we would need to adopt to fulfill those. The CRC suggestion includes 2 meetings in 2-3 hour chunks. Policies like a code of conflict would then emerge from that work. Discussion focuses on how our strategic planning goals would fit or not fit within this workshopping. Action plan: we will proceed via email and online once we receive feedback about specifics from CRC after giving them this feedback.
 - General board training: Propel Non-Profit offers board boot camp. The next meeting is August 14. B. Knaeble and Gibson are planning to attend. The executive meeting has approved refunding the \$75 registration fee for any board member that attends.
 - Please give volunteer requests early.

- Ward 10 Update - Tina Erazmus
 - InnerMedia Arts: Right Source Compliance has bought it and their focus is on compliance and affordable housing. The back apartments are either going to become housing for visitors from out of town or a coffee shop. Murals will remain a central aspect of the building.
 - Comp Plan 2040: public comments are being taken through July 22. Revised plan will come out in September and a public hearing will taken place once that update is released
 - D'ana Pennington is the new policy aid for Ward 10. Coming from work with the Public Health Department.

- Zoning & Planning Committee Update - Joe Huber/Jake Knight
 - July meeting was cancelled in order to not conflict with the Ward 10 Comp Plan

- History Committee - Kathy Kullberg
 - Walking tour of brew houses on July 3 -- about a dozen people came and socialized afterwards at LynHall
 - Maud Hart Lovelace Day: about 20 crafters and about 20 people on the porch for the tea party. Free books were handed out by the MHL Society.
 - Next events: Halloween Hauntings -- Oct 19 & 20; ticketed event, \$20 with wine & apps; 3-4 volunteers needed per night; possible tour of the archives at the Hennepin Historical Society.

- Community Life & Safety Committee Update - Alicia Gibson
 - gnome scavenger hunt: July 21-22. We have about \$200 in prizes for 3 categories: best residential display, best business display, most number of gnomes tagged on social media.
 - popsicles in the park: next event is this Sunday, July 22 from 10:30-noon
 - upcoming work/events:
 - Renters Social on July 24;
 - Becky Lewis has found a yoga instructor -- free yoga will begin soon in the evenings
 - **Motion F**: language change in NRP Crime & Safety contract

The motion to adopt the NRP language change, as advertised to the community pursuant to the NRP funding rules, passes by vote of all members present, with one abstention, after extended discussion / explanation to the membership.

Description: Work with the Minneapolis Police Department and surrounding neighborhoods to carry out directed patrols along commercial corridors, residential streets and along alleys.

LHENA will contract with community-based organizations to provide conflict resolution and safety trainings for residents and businesses.

(Additions to the NRP contract language are highlighted in bold.)

Narrative: To reduce crime, improve safety, and increase police visibility and communication in neighborhood, LHENA will continue to contract with the Minneapolis Police Department to receive "buy-back" police bike and beat patrol service in Lowry Hill East. The Lowry Hill East Finance Committee, with neighborhood staff assistance, will annually evaluate guidelines, scope of services, and progress of the program with the Police Department. MPD 5th Precinct will notify officers of buy-back hours available for this program, schedule hours with officers based on times and locations requested by neighborhood representatives, and provide typed (not hand written) reports monthly to the neighborhood association about the officers' participation and arrests or incidents derived from the patrols, including notation of business contacts. Police officers to use MPD-provided bicycles (Lowry Hill East NRP funds not allocated for cost of bicycles).

Additionally LHENA will contract with community-based organizations to provide conflict resolution and safety trainings for residents and businesses. The LHENA Finance Committee will evaluate each funding request and provide a recommendation to the Board of Directors for approval. The Community Life and Safety Committee, along with LHENA staff, will supervise the programming and will submit a comprehensive written summary upon a contract's completion. The Board of Directors will continue to provide oversight throughout the duration of a contract for services.

- Environmental Committee Update - Colette Baumgardner

Greenway Garden work: they are looking for help with signage; they have not had contact with the lawn and water contractors; they are considering

 - Movie in the Park: July 30 at 8:45pm. O’Cheese food truck will be in attendance. Committee would like to borrow lawn games from the membership. Log rolling game in the pool is likely. Bingo card will be passed around during the movie.
 - National Night Out / storm drain project: members of the committee and board members will pass out information about adopting a storm drain.
 - Organics recycling: Flannery has presented info about where the project is taking place and working on expanding recycling at larger buildings. She is looking for connections to the Walker Library and Cub Foods. The Wedge drop-off has surpassed 500 participants.
 - Solar Coop-31 sign-ups

- Social Committee Update - Saralyn Romanishan
 - Meet-ups: Would like to set up two test meet-ups. The social committee thinks posting the Lynhall calendar on our website is a good idea since they are doing a lot of the same activities.
 - The social committee would like board members to commit sell 10 tickets each for the wine tasting fundraiser.

- Finance Committee Update - Karlee Weinmann

- **Motion A: approval of funding request for Scott Melamed contract extension**

LHENA will extend the time period for the contract outreach coordinator by one month (\$2208) in order to continue this work through the hiring of a salaried outreach coordinator. The executive director is authorized to extend the contract time as needed to keep the position filled before the start of the salaried positions. **Motion passes unanimously.**

- **Motion B: approval of funding request for voter registration campaign**

The finance committee chairs Kari Johnson and Karlee Weinmann will conduct a neighborhood-wide GOTV campaign. LHENA authorizes up to \$3,000 in spending for this campaign. **Motion carries unanimously.**

Discussion: Signage will be put out after the primary through the election. Party materials will be purchased for an election night celebration (polling party). Board members are asked to let friends and family know and to help with door knocking. J. Knaeble brings up the idea of helping people disabilities and Gibson volunteers to drive people to the poll. The funding comes out of the education pot of money.

- Treasurer’s Report - Joe Huber

- **Motion C: Approval of treasurer’s report**

- Huber recommends adding a new Admin fund rather than pulling out money line by line. A vote on this will be coming soon.

- \$6100 was just paid out for the mailed newsletters. Huber would like board to consider rethinking newsletter formatting (postcards?) to save on costs.
 - Huber is may move our accounts from US Bank to Trustone, which is a credit union in the neighborhood and includes discounts on certain office costs.
- Executive Director Report - Paul Shanafelt
 - **Motion D:** Document retention policy

The document retention policy presented to the board by Shanafelt is adopted unanimously.

- LHENA staffing update: a new staff member for outreach will be hired, a job call has gone out, and applications are coming in. ED has worked with an outreach working group to come up with the job description, candidate scoring matrix, and interview questions.
 - National Night Out: July 24 is the last day to register a block party for free. After that it's \$100.
- Outreach Consultant Report - Scott Melamed
 - LHENA Outreach final report: Melamed passed out a summary sheet of his activities and where he sees the outreach work continuing. He will submit a longer formal report within the month.
- Greenway Coalition
 - July 28--Greenway Glow event has several different rides scheduled throughout the day, including other activities.
 - There was some discussion of a need for more timely updates that could be included in the e-newsletter; for example, we did not know and thus did not alert our members that the Greenway would be closing for a week.
 - Re the Greenway closure: one item for feedback to the Coalition is to have better signage alerting riders about the closure in advance.
 - On the item regarding a volunteer patrols of the Greenway: there was some discussion of a need for implicit bias training / awareness.
- New Business & Announcements
 - NCEC will be meeting to choose a representative. Flannery has a scheduling conflict so we need someone who can represent LHENA. B. Knaeble and O'Keefe volunteered to attend. The NCEC meeting is Thursday, August 9.
 - Weinmann tenders her resignation because she is moving to another neighborhood. J. Knaeble moves to post the open board seat and hold elections at the next Board meeting. **Motion passes unanimously.**
- Adjourn - 8:32pm