

Meeting Minutes

Lowry Hill East NRP Steering Committee

Wednesday, May 2, 2007

Meeting held at LHENA office, Room 107, Jefferson Community School

Submitted by Caroline Griepentrog

Committee Present: Tim Dray, Mark Greenwald, Tina Johnson, Kathy Kullberg, Carol Wilson, Julianna Wolfe

Additional Attendees: Caroline Griepentrog (Staff), Judy Schwartau

Call to Order: The meeting was called to order at 7:04.

Approval of Agenda: Agenda approved with no changes. Motion: Kathy Kullberg, 2nd: Mark Greenwald.

New Member Welcome and Brief Orientation: Packet of materials distributed at Annual Meeting reviewed. Judy Schwartau provided a brief history of NRP Phase I and its planning process. Discussed moving forward into Phase II: objectives and timeline.

Caroline to invite Robert Thompson (NRP Liaison) to June meeting for training and Phase II planning information.

Conflict of Interest Statement: Presentation and Signing: Conflict of interest policy presented. Judy Schwartau outlined policy and Committee discussed examples which may constitute a conflict of interest. All members present signed/dated policy and returned to Caroline.

Election of Officers: Responsibilities for each position outlined.

- **Chair:** Mark Greenwald nominated/accepted unanimously. Motion: Tim Dray, 2nd: Carol Wilson.
- **Vice Chair:** Tim Dray nominated/accepted unanimously. Motion: Kathy Kullberg, 2nd: Carol Wilson.
- **Secretary:** This position remains open. Nomination/election postponed until June NRP meeting.
- **Treasurer:** Carol Wilson nominated/accepted unanimously. Motion: Tim Dray, 2nd: Tina Johnson.

Secretary's Report: April 4th meeting minutes submitted by Caroline Griepentrog. Committee reviewed and approved. Motion: Kathy Kullberg, 2nd: Tim Dray.

Treasurer's Report: Consideration of March Financials: Receive and file.

Phase I Committee Reports:

a. Housing:

- **CEE Report for 4% Housing Loan and Historic Preservation Programs**
Report reviewed. Receive and file. Carol Wilson wanted to look into why funding pool seems lower than it should be. Reviewed vendor change from GMHC to CEE. In the future, may want to revisit program guidelines to make more user-friendly.

b. Crime and Safety: Police Bike Patrol Buy-Back Program Update.

2007 scope of services included in packet with Steering Committee's recommended changes incorporated. Also included in packet: payroll report and monthly hour reports from July-December 2006.

Discussed nature of program.

According to payroll reports, \$20,021 unspent from last year's budget of \$34,875. The MPD will use these funds for this year's program rather than contracting new funds. MPD is okay with changes recommended by Steering Committee and would also like to focus on areas where robberies have occurred.

Phase II Planning:

- Review "Dot-mocracy" Results: Large idea sheets with dots posted on walls for Committee review.
- Review Survey Results: Survey results not yet ready. Still need to get survey up on the website. 17 completed surveys returned from Annual Meeting.
- Establish Task Force Leaders: Not as many people interested in volunteering for task forces as during Phase I: less funding. Try to solicit additional volunteers and input at separate sessions outside of regular meetings.

Moving forward, need to condense and put "green-dotted" items into Wedge newspaper in order to publicize. Need to focus on ways to spend NRP funds. Should encourage people to show up at meetings at Mueller Park. Perhaps get some type of temporary signage to promote at events.

Planning schedule: Additional meetings in June: Thursdays, June 21st and 28th. Bring results to Committee meeting in July. Write plan in August. Community vote in September.

Other Business: Winetasting ticket distribution. The Hennepin-Lake Winetasting is LHENA's biggest fundraiser. Last year, we raised almost \$4,800. All proceeds from tickets sold by Board or Committee members go directly to LHENA. This year's event is Wednesday, June 13th, from 6-9pm.

Adjournment:

Meeting adjourned at 8:45pm.